## **Reply Form**

Wai Yuen Tong Medicine Holdings Limited (the "Company") (Stock Code: 897) To: c/o Tricor Secretaries Limited Level 54, Hopewell Centre

183 Queen's Road East Hong Kong

I/We would like to receive the Corporate Communications^ of the Company in the manner as indicated below:

(Please mark "✓" in ONLY ONE of the following boxes.)

|       |   | of all future Corporate Communications published on the website of the Company in place of receiving printed a notification letter for the publication of the Corporate Communications on the website of the Company; or |
|-------|---|--|
|       | (The Company will send to the email address provided above (if any) an email notification letter only for the availability of the Corporate Communications on the website of the Company in the future. If no email address is provided, only a notification letter for the publication of the Corporate Communications on the website of the Company will be sent. The email address provided is used for email notification of the release of the Corporate Communications only.) |  |
|       | to receive the printed English version of all future Corporate Communications ONLY; or  |  |
|       | to receive the printed Chinese version of all future Corporate Communications ONLY; or  |  |
|       | to receive both printed Engli   | sh and Chinese versions of all future Corporate Communications.  |
| Name  | of Registered Shareholder:  | Contact telephone number:  |
| Addre | ess:  |  |
| Signa | ture:   | Date:  |

## Notes:

- Please complete all the items. If no box, or more than one box, is marked "\( \sigma^\*\), or any signature or other information is incorrectly completed, the Company reserves 1.
- 2.
- If the Company does not receive this Reply Form as void.

  If the Company does not receive this Reply Form or a response from you by 16 July 2020, you will be deemed to have consented to receive the Website Version of all Corporate Communications, and a notification for the publication of the Corporate Communications on the website of the Company will be sent to you in the future. By electing to access the Website Version of the Corporate Communications published on the website of the Company instead of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid. 4.
- The above instruction will apply to all future Corporate Communications to be sent to you until you, by reasonable prior written notice, inform the Hong Kong Branch Share Registrar of the Company, Tricor Secretaries Limited, at Level 54, Hopewell Centre, 183 Queen's Road East, Hong Kong by mail or by email to is-ecom@hk.tricorglobal.com. 5.
- You have the right at any time by reasonable prior written notice to the Hong Kong Branch Share Registrar of the Company by mail or by email to is-ecom@hk.tricorglobal.com to change the election of means of receipt and/or language(s) of future Corporate Communications. 6.

- For the avoidance of doubt, we do not accept any other special instructions written on this Reply Form.

  Should you have any queries in relation to this Reply Form, please call the enquiry hotline of the Hong Kong Branch Share Registrar at (852) 2980 1333 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding Hong Kong public holidays.

  Corporate Communications include but not limited to: (a) the directors' reports, annual accounts together with the independent auditor's reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

## PERSONAL INFORMATION COLLECTION STATEMENT

- (i) "Personal Data" in this statement has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (the "PDPO").
- (ii) Your supply of Personal Data to the Company is on a voluntary basis. If you fail to provide sufficient information, the Company may not be able to process your appointment of proxy and other instructions. (iii)
- Your Personal Data may be disclosed or transferred by the Company to its subsidiaries, its share registrar and branch share registrar in Hong Kong, and/or other companies or bodies for any of the stated purposes, and retained for such period as may be necessary for our verification and record purposes.

  You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or
- (iv) correction of your Personal Data should be in writing to the Personal Data Privacy Officer of Tricor Secretaries Limited (the address stated in note 5 above)

(Please cut along the dotted line)

Mailing Label 郵寄標籤

**Tricor Secretaries Limited** 卓佳秘書商務有限公司

Please cut the mailing label and stick this on an envelope to return Reply Form to us.

No postage stamp is required for local mailing in Hong Kong.

當 閣下寄回此表格時,請將此郵寄標籤剪貼於信封上。

如在本港投寄, 閣下無需支付郵費或貼上郵票。

Freepost No. 簡便回郵號碼:37 Hong Kong 香港